



Table of Cancellation Charges and Refunds

The Fee is for lodging this application with SIA and covers the cost of reviewing and making a decision about your application. If your application is accepted, this Fee becomes your Enrolment Fee. If your application is not successful, the Fee is nonrefundable.

Reason For Refund	Notification Period	Amount of Refund
Application/Enrolment fee & instalment fee (if applicable)	N/A	No refund
Homestay placement fee	N/A	No refund
Instalment Plan Fee	After acceptance of the letter of offer	No refund
If the visa application is unsuccessful and the student notifies the College in writing	Within 14 days of refusal from the Embassy	In accordance with Amount specified under the student default provisions of the Commonwealth ESOS Act and Regulations. Refunds are not available if clients enter Australia on another type of visa before their Student Visa application has been decided. (excluding the enrolment fee which is non-refundable) less AUD\$500.00 admin fee
Student decides not apply for a Visa and notifies the college in writing	Within 14 days of course commencement	Full refund of semester fees paid (less \$500 admin fee for each enrolled course)
Withdrawal Under Special Circumstances	Before study commences	Full refund of the fees received (excluding the admin fee which is non-refundable)
	After study commences	Refund fees paid for study periods not yet commenced
Commencing International student withdraws from course or Commencing International student's visa is revoked for breach of visa conditions	More than 10 weeks before study period commences	Full refund of the fees received (excluding the enrolment fee which is non-refundable) (less \$500 admin fee for each enrolled course)
	4-10 weeks before study period commences	70% of fees for study period (less \$500 admin fee for each enrolled course)
	Less than 4 weeks before study period commences	40% of fees for study period (less \$500 admin fee for each enrolled course)
	After study commences	No refund Additional \$500 admin fee cancellation applies
Enrolment is cancelled due to gross or serious misconduct by the student	At all times	No Refund
SIA default	Withdraws offer, fails to provide program offered or terminates an education service prior to or after commencement	If in the unlikely situation SIA are unable to refund fees, students will be referred to Tuition Protection Service.

Note:

*Late Payment fee of \$200 applies for payments received more than 7 days after the due date. Late fees are non refundable and may not be waived.

*The Admin fee will not be refunded under any circumstance.

*Withdrawal/cancellation requests will not be processed until applicable fees are received. Student must complete 6 months of the Principal course. No release will be actioned until all outstanding fees have been receipted and cleared by SIA'S financial institution.

*** Where enrolment has been via a promotional price early withdrawal or cancellation will mean the course price will return to the published full price at the time of enrolment.**

Refund calculations are based on the terms of the above agreement

Student Signature: _____ Student ID: SIA _____